

Westborough Fine Arts Education Association
Meeting Minutes – May 4, 2021 Zoom Virtual Meeting

In attendance: Beth Kinsky, Kelly White, Alyssa Dver, Chris O’Keefe, Katrina Banks-Binici, Jennifer Niece, Chris Martin, Lisa Chace, Jessica Crandall, Deb Cushman, Michelle French

Treasurer’s Report - Chris O’Keefe

- Expenses to date: \$8,532 – increase due to \$217 payment for kiln project
Remaining significant outstanding expenses anticipated through the end of the fiscal year are estimated to be \$10,878:
 - Senior banquet: last year we spent \$828, but there were fewer students last year
 - Scholarships: expect up to \$5,500 depending on applications (budget of \$6,000)
 - Insurance: \$1,700
 - Grants: \$550 for kiln and \$2,500 for projection art show
- Income to date: \$10,730 – increase of \$205 in membership

Proposed Budget

Copied the 19/20 budget (last regular year) with the following exceptions:

- Pops Ticket – decreased anticipated income as it will be a brand-new event and increased the expense to allow for more “decorations” (i.e. balloons)
- Membership - decreased membership income to more accurately reflect the amount we raised this year
- Raffle – removed income and expense - not sure if we will run
- Scrip - always a crap shoot – I just budgeted for what I am guessing we are bringing in/spending this year
- Ad Book Expense – decreased to more accurately reflect the amount we spent last time we produced book
- Activity Fund/Kids in Need – cut in half as we haven’t spent out of this category in 3 years
- Scholarships – decreased the amount to more accurately reflect the amount we will spend this year – and then adjusted it to balance the budget.
- Wish List – increased this expense to allow more “mini grants”
- Broke expense for District Acknowledgement out from Publicity – now its own line under Outreach
- Clinicians Expense – Adjusted the amount to be in line with the new policy on clinician payment (decrease from last year’s budget by \$400)
- Drum Major/Color Guard Expense – decreased amount for 50% of \$600 tuition for new drum major and 30% for returning drum major and 50% for color guard captain
- General Admin Expense – increased as we need to pay for website for next year

Meeting Minutes - Katrina Banks-Binici & Jennifer Niece

Minutes from the April 6, 2021 meeting were reviewed and approved.

Director of Fine Arts Report - Chris Martin

- Last scholarship application submission was 5/1, and Alyssa will close out the link on the website
- 24 applicants – may be a couple of students who don't fulfill the WFAEA membership criteria, and Chris M. will send the list to Chris O. to review for membership
- 1st concert in 453 days was the Jazz concert
- Chris M. wrote an article on resiliency of fine arts students during the pandemic
- 5/11: Chamber singers will be given 3 tickets per family for their concert inside the WHS lobby and will then move outside for A Cappella groups to perform on the WHS steps for an unlimited number of people
- 5/12: under the tent performance by ensembles: percussion, brass, string, saxophone quintet
- Chorus groups and Band groups will record their concerts, and they will air the concerts at night for families to watch.
- 5/20: Orchestra will perform live (they only have a 3-foot restriction), and it will be live-streamed for families on Westborough TV
- 5/21 & 5/22: Night Under the Stars: each cast member gets 3 tickets per night
- Senior Banquet: link is in Google classroom to respond; only 13 responses so far
- Alyson Greer requested \$600 to professionally record senior song (27 students) for baccalaureate & graduation; senior song will be "Go the Distance" from *Hercules*; expected to take about 40 hours of editing and compiling; Chris M. will cover \$200; will ask Karen Amlaw to cover \$200; motion for WFAEA to pay up to \$400 out of the Projects budget line – unanimously approved

General Business:

Nominating Committee: presentation of 2021-2022 recommended Executive Board nominations to be voted at June 15, 2021 annual meeting

- Elizabeth Kinsky, Co-President
- Lisa Chace, Co-President
- Debra Cushman, Vice President
- Jennifer Niece, Treasurer
- Jessica Crandall, Secretary

Open Positions:

- Website Administrator: Brian Niece volunteered
- Social Media Coordinator: Michelle French willing to continue and would like second person to share the work
- Fine Arts Program Guide: Connie Hastings will help guide the work
- Senior Banquet Chair

- Uniform Distribution/Collection Chair
- Newsletter Contributor – quarterly next year
- MICCA Co-Chair (Concessions/Volunteer Coordinator)
- Will have 2 Tri-M student reps for WFAEA who will attend meetings

Reach out to parents:

- Slideshow for 6th to 7th grade transition presentation – Kelly will contact Mr. Foley

Adbook:

- Committee to discuss next year's book over the summer – will try to create a group at the next meeting

Project Updates:

- Kilns: teacher will send a video
- Projection show: will air on 5/20, 7:30-9:00pm, for remote students and then the other art teachers will decide whether to use the concept for their students in June

Upcoming Events:

- Senior banquet – May 25, 2021
 - Number of positive RSVPs received = 13
 - Gift & activity ideas from committee: \$563 for 60 blankets, sticker from Vista Prints to create a gift tag with cost estimate of \$100
 - Photo op: Zac Taylor has some options for backgrounds
 - Slide show: Ranger Tech Squad will help

Motion to adjourn at 8:11pm, seconded and unanimously approved.

Next meeting (Final/Annual Meeting): June 15, 2021